



## Alaska Alcoholic Beverage Control Board Form AB-00: New License Application

**Why is this form needed?**

This application for a license is required for all individuals or entities seeking to apply for a new alcoholic beverage license. Applicants should review **Title 04 of Alaska Statutes** and **Chapter 305 of the Alaska Administrative Code**. All fields of this form must be completed, per AS 04.11.260 and 3 AAC 305.045.  
**This form must be completed and submitted to AMCO's Anchorage office, along with all other required forms and fees before any license application will be considered complete and placed in the queue for a licensing examiner review.**

### Section 1 – Establishment and Contact Information

Enter information for the business seeking to be licensed.

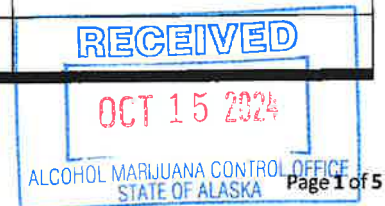
Applicant:	Friends by the Ocean, LLC				
License Type:	Winery Manufacturer	Statutory Reference:	04.09.030		
Doing Business As:	Friends by the Ocean, LLC				
Premises Address:	37961 Chiniak Highway				
City:	Kodiak	State:	AK	ZIP:	99615
Local Governing Body/Bodies:	Kodiak Island Borough				
Community Council, (If applicable):	Kodiak Island Borough				

Mailing Address:	P.O. Box 175				
City:	Kodiak	State:	AK	ZIP:	99615

Designated Individual with Binding Authority to apply for this License:	Brenda Sue Friend				
Contact Phone:	(907) 539-1978	Business Phone:	(907) 539-1978		
Contact Email:	brenda@friendcontractors.com				

Seasonal License?    Yes     No     If "Yes", write your operating period not exceeding Six months each year: \_\_\_\_\_

OFFICE USE ONLY				
Complete Date:	License Years:	License #:		
Board Meeting Date:	Transaction #:			
Issue Date:	Examiner:			





## Alaska Alcoholic Beverage Control Board Form AB-00: New License Application

### Section 2 – Premises Information

Premises to be licensed

- an existing facility       a new building       a proposed building

The next two questions must be completed by an applicant for a beverage dispensary or beverage dispensary tourism license and package store applicant only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer.

4.99 miles

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer.

26 miles

### Section 3 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 4. If more space is needed, please attach a separate sheet with the required information. The following information must be completed for each licensee and each affiliate (spouse).

This individual is an:  applicant       affiliate

Name:				
Address:				
City:		State:		ZIP:
Email:		Phone Number:		

This individual is an:  applicant       affiliate

Name:				
Address:				
City:		State:		ZIP:
Email:		Phone Number:		





Alaska Alcoholic Beverage Control Board

**Form AB-00: New License Application**

**Section 4 – Entity Ownership Information**

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 5.

If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the application shall be executed by an authorized officer of the Corporation. Information must be completed below for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, whether manager managed or member managed, the following information must be completed for each *member with an ownership interest of 10% or more* and for each *manager regardless of ownership share*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.
- For any entity, identify all affiliates for your organization as defined at 3 AAC 305.950.

Entity Official:	Brenda Sue Friend				
Title(s):	Member	Phone:	(907) 539-1978	% Owned:	51
Address:	P.O. Box 175				
City:	Kodiak	State:	AK	ZIP:	99615
Email:	brenda@friendcontractors.com				

Entity Official:	Jeremy Devoe Williams				
Title(s):	Member	Phone:	(907) 539-1978	% Owned:	24.50
Address:	P.O. Box 175				
City:	Kodiak	State:	AK	ZIP:	99615
Email:	jeremy@friendcontractors.com				

Entity Official:	Jerrol Devoe Friend				
Title(s):	Member	Phone:	(907) 539-1978	% Owned:	24.50
Address:	P.O. Box 175				
City:	Kodiak	State:	AK	ZIP:	99615

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	





**Alaska Alcoholic Beverage Control Board**

**Form AB-00: New License Application**

This subsection must be completed by any applicant that is a corporation or LLC or who has registered as a business entity with the Division of Corporations, Business, and Professional Licensing (CBPL). Any entity registered or required to be registered with CBPL must be in good standing and have a registered agent as defined at AS 04.11.430.

CBPL Entity #:	10202519	AK Formed Date:	7/28/22	Home State:	AK
Registered Agent:	Gabriel E. Sassoon		Agent's Phone:	(907) 789-3166	
Agent's Mailing Address:	P.O. Box 32819				
City:	Juneau	State:	AK	ZIP:	99803
Email:	gsassoon@bbslawyer.com				

Does your registered agent satisfy the requirement of AS 04.11.430?

Yes  No

**Section 5 - Other Licenses**

Ownership and financial interest in other alcoholic beverage businesses.

Yes No

Does any representative or owner named in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

If "Yes", disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

[Empty text box for disclosure]

**Section 6 - Authorization**

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and contact information for the individual, including phone number and email, and the authority for this authorization:

Daniel G. Bruce, (907) 789-3166, dbruce@bbslawyer.com & sdavenport@bbslawyer.com





Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

Section 7 – Attestations

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

[Handwritten initials]

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

[Handwritten initials]

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 305.700.

[Handwritten initials]

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

[Handwritten initials]

I hereby certify that I am the person herein named and subscribing to this application and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

[Handwritten initials]

I certify that all proposed licensees have been listed with Division of Corporation, Business and Professional Licensing.

[Handwritten initials]

I certify that I and any individual identified in the business entity ownership section of this application, has or will read AS 04 and its implementing regulations.

[Handwritten initials]

Brenda Sue Friend, Member of

Friends by the Ocean, LLC

Printed name of licensee

[Handwritten signature: Brenda Sue Friend]  
Signature of licensee







## Alaska Alcoholic Beverage Control Board

# Form AB-02: Premises Diagram

### Why is this form needed?

A detailed diagram of the proposed licensed premises is required for all alcohol license applications, per AS 04.11.260, 3 AAC 305.630 and 3 AAC 305.660. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing.

**This form must be completed and submitted to AMCO's Anchorage office before any license application will be considered complete. You may attach blueprints or other detailed drawings that meet the requirements of this form.**

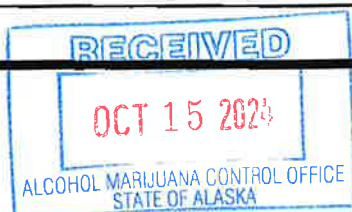
### The diagram MUST include:

- You must use a solid, contiguous red line to outline the outer perimeter of your premises with no breaks or separations.
  - The red outline is required to follow a physical barrier (wall, fence and even across doorways).
  - There should be no red lines within the perimeter
- Each area should be clearly labeled in any color other than red where alcohol is:
  - Stored
  - Served/Sold
  - Manufactured
  - Consumed
- All diagrams must include:
  - Dimensions (AMCO does not accept diagrams drawn to scale)
  - Cross streets
  - Points of reference, such as a compass rose indicating True North
  - All entrances, exits, walls, bars, and fixtures
- If your premises include multiple floors, please include a separate diagram of each floor.
  - You must identify the stairs between each floor, and each hallway/corridor that leads to each set of stairs.
- If your premises includes multiple floors, please include a separate diagram of each floor. You must identify the stairs between each floor, and each hallway/corridor that leads to each set of stairs.
- If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.
- **Any license applications that include outdoor space** are required to submit a security plan that includes information about the barriers, practices, and personnel that are to be used to ensure that alcohol is not introduced or removed from the permitted premises and to prevent the access of alcohol by a minor during the permitted event. A security plan may be requested for other proposed locations on a case-by-case basis.

## Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Friends by the Ocean, LLC	License Number:	04.09.030		
License Type:	Winery Manufacturer				
Doing Business As:	Friends by the Ocean, LLC				
Premises Address:	37961 Chiniak Highway				
City:	Kodiak	State:	AK	ZIP:	99615





**Alaska Alcoholic Beverage Control Board**  
**Form AB-02: Premises Diagram**

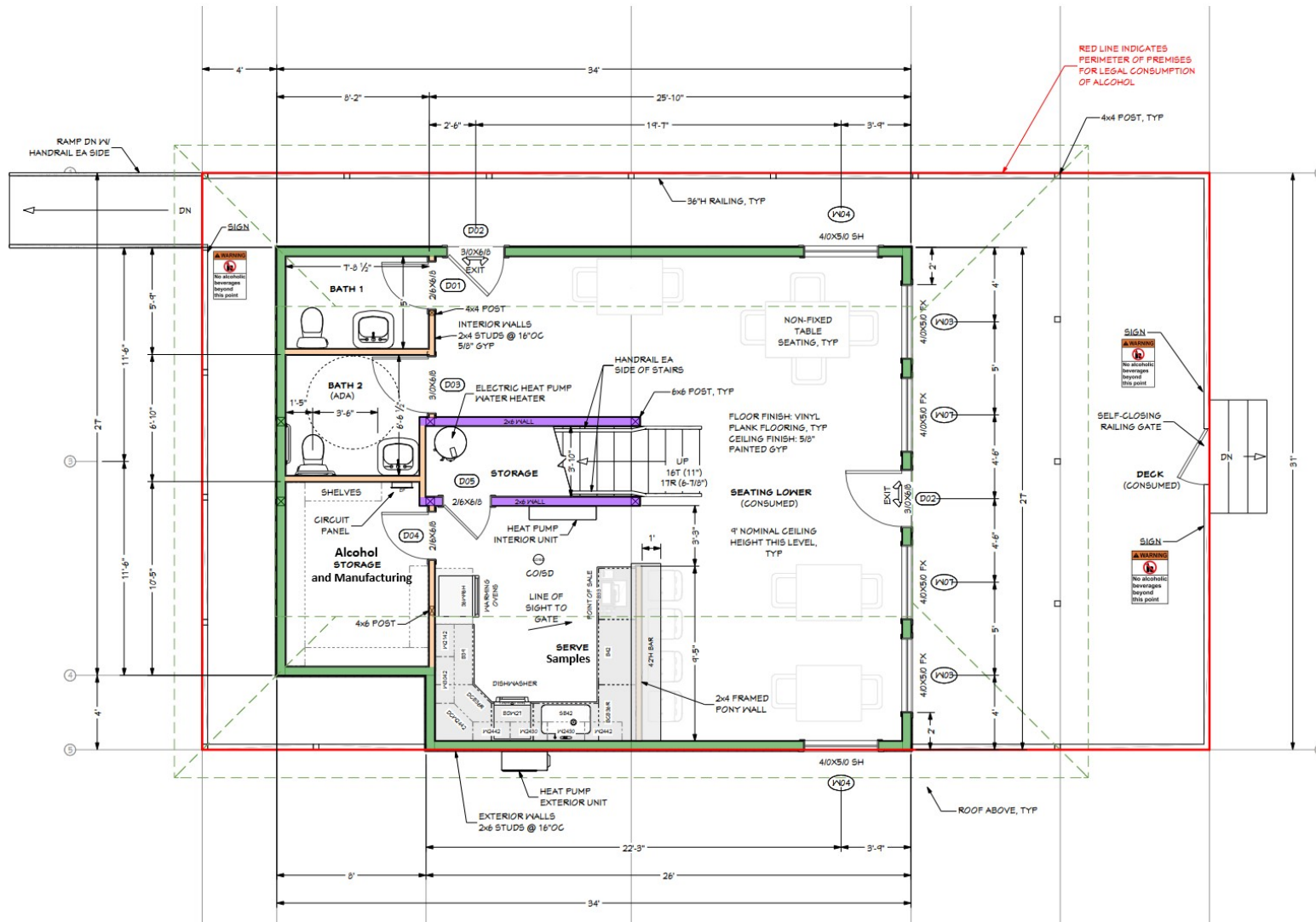
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**Section 2 – Detailed Premises Diagram**

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. See above for detailed instructions.

See Attached Diagrams





WINERY  
 37961 Chiniak HWY  
 Kodiak, AK 99615







**BROOKTREE**  
 ARCHITECTURE & ENGINEERING  
 ADDRESS: 11800Y 64Y HWY # 202, HOUSTON, TX 77054  
 PHONE: (713) 794-1744  
 FAX: (713) 794-1744  
 WWW: WWW.BROOKTREE.COM

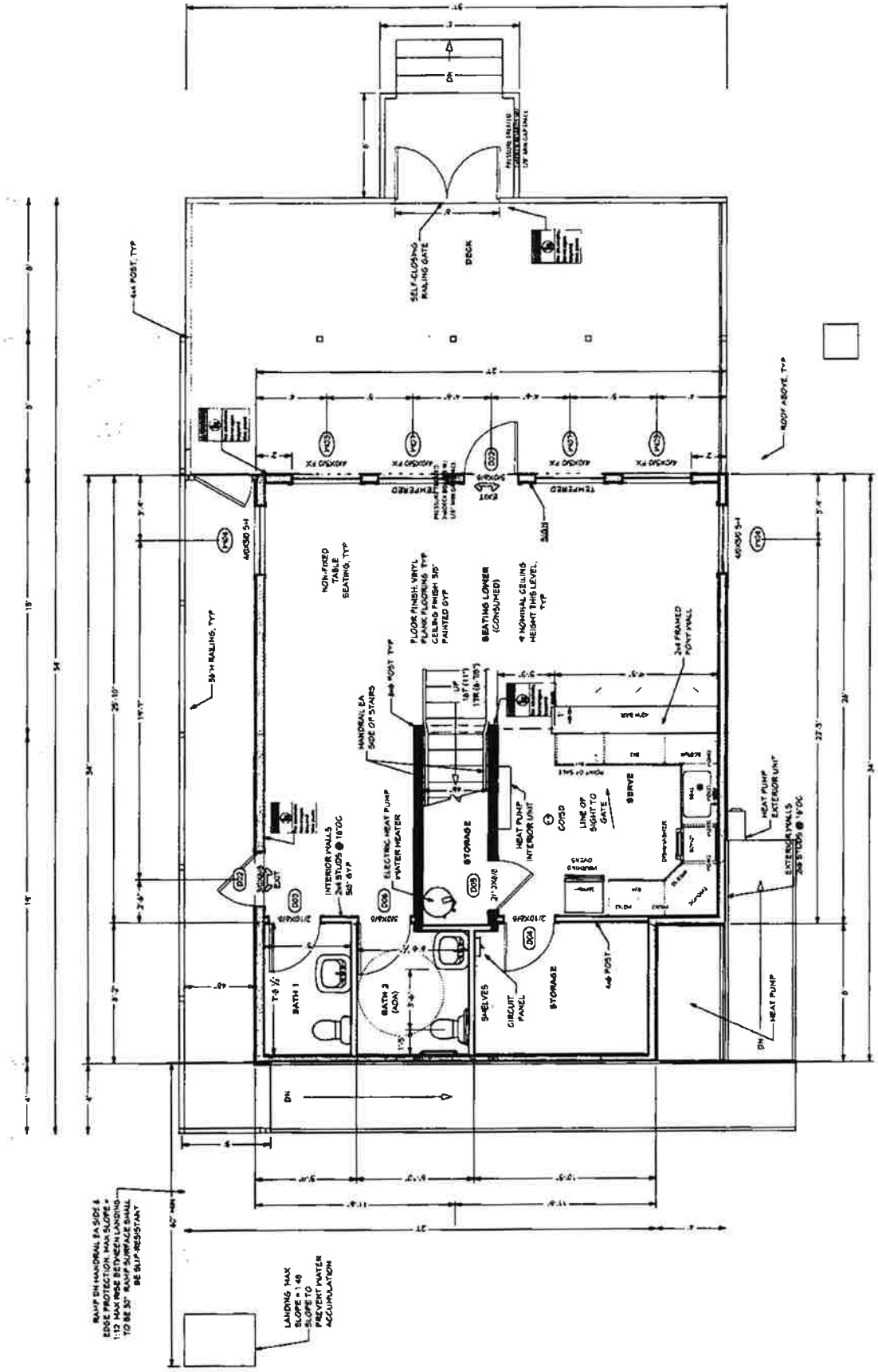


PROJECT:

WINERY  
 38057 CHINAK HWY  
 KOOIAK, AK 99615  
 PROJECT #: 200612

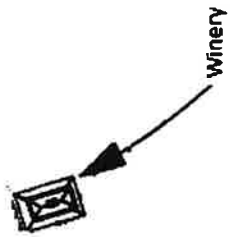
**A-3**  
 3RD FLOOR PLAN

DATE REV: 12-22-12  
 BY: [Signature]  
 PROJECT SHEET #:  
**3 of 13**

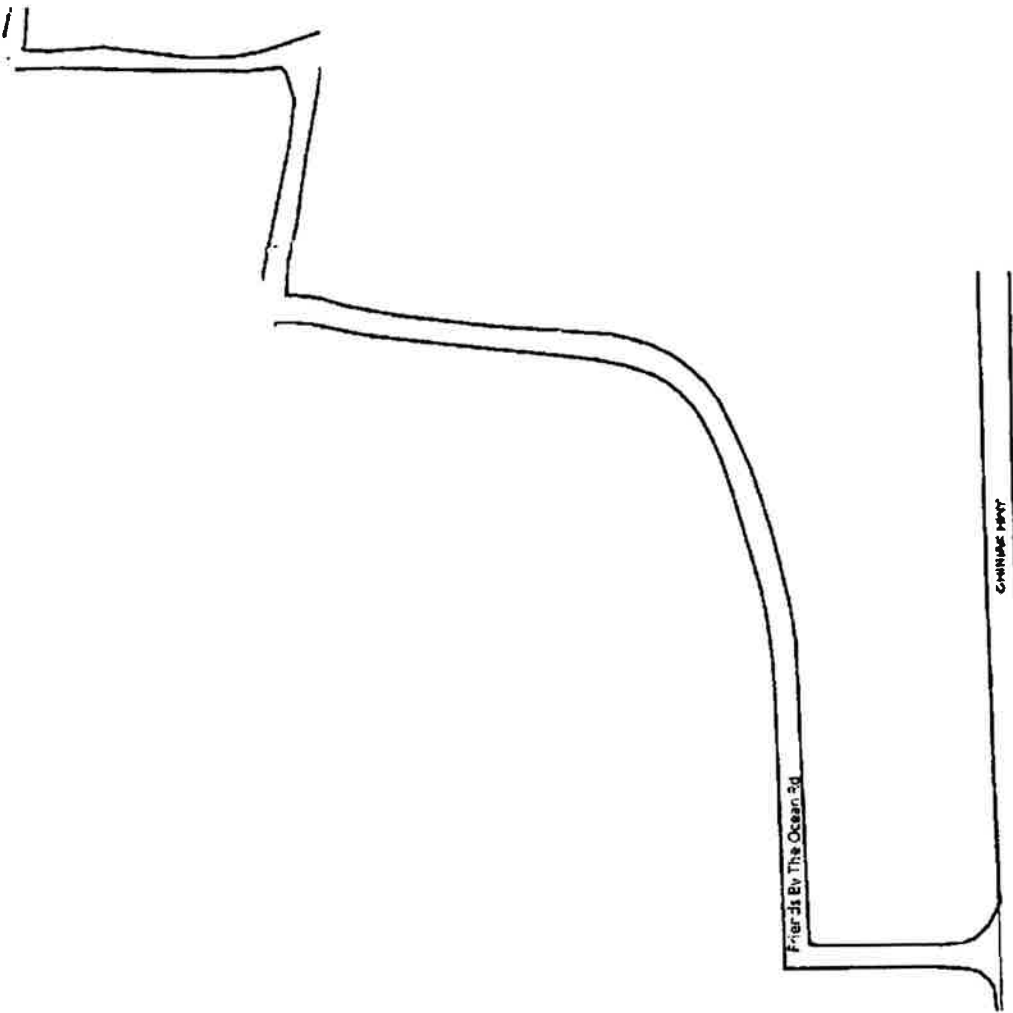


1

**3RD FLOOR PLAN**  
 SCALE: 1/8" = 1'-0"



Winery



Friends By The Ocean Rd

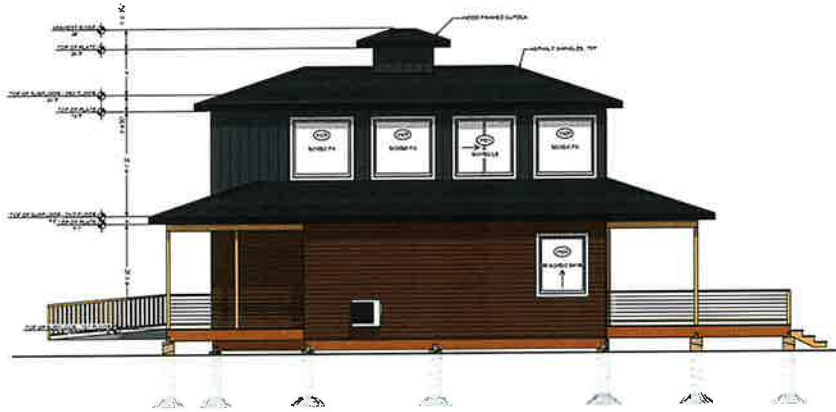
CANNING HWY





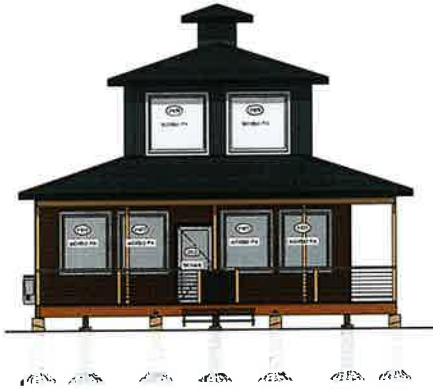
LEFT ELEVATION  
SCALE 1/8" = 1'-0"

1



FRONT ELEVATION  
SCALE 1/8" = 1'-0"

2



RIGHT ELEVATION  
SCALE 1/8" = 1'-0"

3

**ELEVATION NOTES**

1. SIDING & ROOFING TO BE FOR CHANGE.
2. CORNER'S LEFT SIDE TO BE MATCH WITH DRAWING.
3. PAINT TO BE TO BE FINISHED BY OTHER PARTY AS APPROPRIATE FOR EXTERIOR, COLOR AND FINISH TO BE DETERMINED BY ARCHITECT FOR TRIM.
4. CORNER'S EXTERIOR TO BE MATCH WITH OTHER CORNER'S TO BE MATCH WITH OTHER SIDE TO BE MATCH WITH OTHER SIDE.
5. FINISH TO BE DETERMINED BY ARCHITECT FOR TRIM.
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REAR ELEVATION  
SCALE 1/8" = 1'-0"

4



**BROCKTREE**  
ARCHITECTURE & ENGINEERING  
ARCHITECTS: AUSTIN, TEXAS  
REGISTERED PROFESSIONAL ENGINEERS: AUSTIN, TEXAS



PROJECT:
WINERY 30857 CHINIAK HWY KODIAK, AK 99615
BROCKTREE # 20047-1
<b>A-2</b> ELEVATIONS
REVIEW:
DATE:
PROJECT SHEET #: 2 of 13

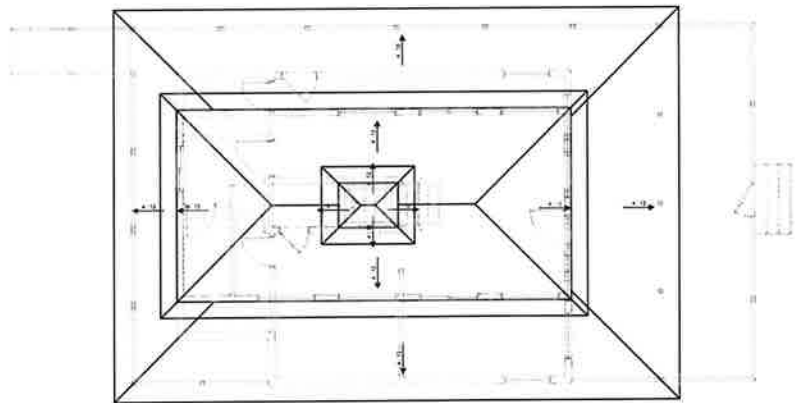






**ROOF PLAN NOTES:**

1. ROOF COVERING TO BE COMPOSITE SPINWEL
2. UNLESS SHOWN TO BE OTHERWISE AND COMPARE WITH ASTM SPEC TYPE I, ALL THE SHEET TYPE ALL THE IS WITH SLOPED (FLAT) DRUMS
3. PROVIDE GAP EDGE AND WIND BREAKING
4. PROVIDE A RAIN AND DRY CAP TO MATCH ROOF COVERING
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100. PROVIDE A RAIN AND DRY CAP TO MATCH ROOF COVERING



**ROOF PLAN**  
SCALE: 1/4" = 1'-0"

1



**BROCKTREE**  
ARCHITECTURE & ENGINEERING  
ARCHITECTS, REGISTERED PROFESSIONAL ENGINEERS  
10000 W. 10TH AVENUE, SUITE 1000  
DENVER, CO 80202

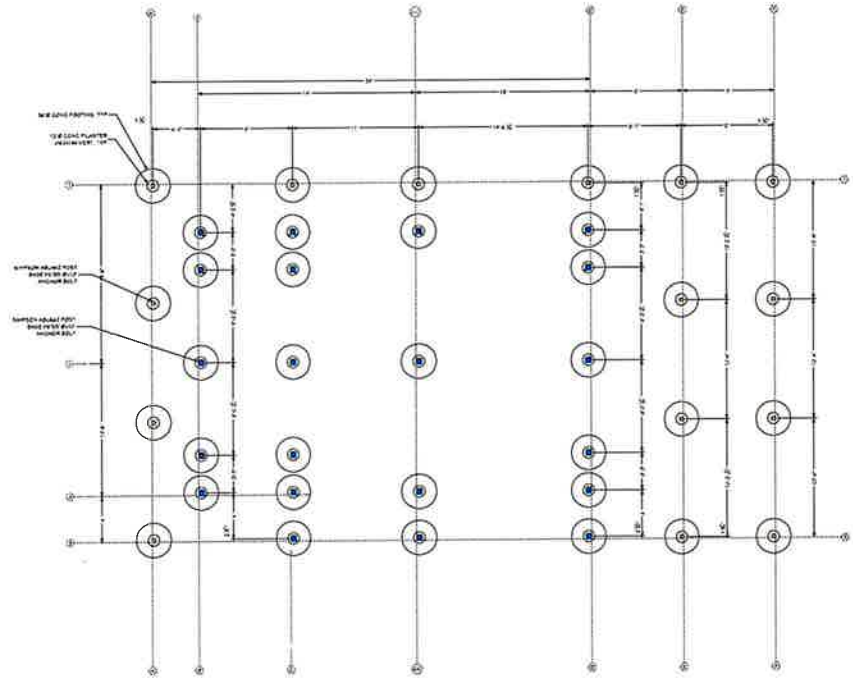


PROJECT:	WINERY
PROJECT:	ROBERT CHAMBERLAIN
PROJECT:	RODIAK, AK 99585
BROCKTREE #: 20047-2	
<b>A-5</b>	
ROOF PLAN	
REVISION	
DATE	1/6/2014
PROJECT SHEET #:	5 of 13



**FOUNDATION PLAN NOTES:**

1. STRUCTURAL GENERAL NOTES, DESIGN OF TIE-ROD ANCHORATIONS PER 8.1.
2. VERIFY ALL DIMENSIONS AND ELEVATIONS WITH ARCHITECTURAL DRAWINGS.
3. ALL FOOTING SHALL BE CAST IN CONCRETE WITH THE BAR AND/OR STRUCTURAL F.L. TO BE CAST IN PREPARED, VIBRATED, FULLY CURED FORMS, AND OTHER REQUIREMENTS TO MEET ACI 308.
4. CONTRACTOR TO VERIFY SPACING OF CONCRETE TO MEET REINFORCEMENT REQUIREMENTS AT ALL CRITICAL POINTS.
5. ALL WALLS EXPOSED TO CONCRETE, WEATHER OR WITH IN IT OR FINISHED SURFACE SHALL BE PROPERLY TREATED.



**FOUNDATION PLAN**  
SCALE: 1/4" = 1'-0"

1



**BROCKTREE**  
ARCHITECTURE & ENGINEERING  
ADDRESS: 100 SOUTH MAIN STREET, SUITE 100, WASHINGTON, NC 27583  
PHONE: 919.733.1111



PROJECT:  
  
WINERY  
3000 CHINA LAKE HWY  
ROSELAND, NC 28668

BROCKTREE #: 20047-1

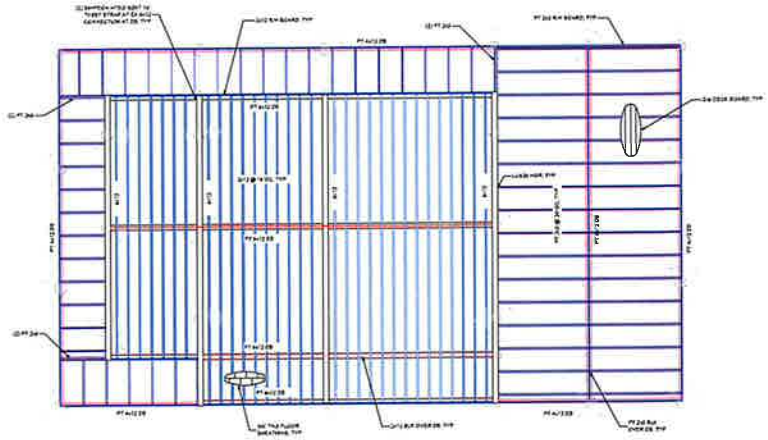
**S-2**  
FOUNDATION PLAN

REVIEW  
SPW  
5/6/2024

PROJECT SHEET #:  
**7 of 13**

**FLOOR FRAMING PLAN NOTES:**

1. STRUCTURE, GENERAL MODEL DESIGN EXPANSION, ARCHITECTURAL PER 1
2. VERIFY ALL DIMENSIONS AND ELEVATIONS WITH ARCHITECTURAL DRAWINGS
3. FLOOR OPENING PER PLAN AND STRUCTURAL GENERAL NOTES. OPENINGS TO BE CLOSED AND BARRED TO FRAMING WITH 12" X 12" L27 WALL @ 4" OC AT WALL EDGES AND @ 12" OC FULL LENG. USE 4" W/ REINFORC. IN THE FLOOR SLAB BEING DISCONTINUED PER COLUMN TO SUPPORT AND BRIDGE WALL. 1/2" OC L27 ALONG 1/2" SPACE BETWEEN PANELS AND JOISTS
4. ALL JOISTS, BEAMS, AND FLOOR SHALL BE PER STRUCTURAL, PLUMBING, ELECTRICAL, AND/OR MECHANICAL DRAWINGS
5. ALL JOIST SPACES TO CONCRETE, WEATHER, OR WITHIN 6" OF FINISH GRADE SHALL BE PRESSURE TREATED
6. ALL JOIST SPACES NOT TO EXCEED 16' TO BE CLOSURE WITHIN 6" OF FINISH GRADE
7. BEAMS AND FLOOR FRAMING WITH JOIST SPACES TO BE WALLS, OPENINGS, AND/OR MECHANICAL, SHALL SHOWN WITH FRAMING TO BE CLOSURE PROPER 4" X 12" OR 6" X 12" OR 8" X 12" BEAMS THAT BE BARRED DOWN JOIST SPACES
8. JOIST FULL SPACES TO BE SUBJECTS OF DOUBLE JOIST UNDER ALL BEAM WALL AND BARRED WITHIN 6" OF FINISH GRADE TO BE TYPICAL, HIGH TO BE OVER PER ALL MECHANICAL, OPENING BE ALLOWED
9. ALL JOIST TO BE NO OVERHANG UNLESS OR 1/4" UNLESS
10. PROVIDE DOUBLE JOIST AROUND ALL FLOOR AND ROOF OPENINGS GREATER THAN 24" ON ONE SIDE



**1ST FLR FRAMING PLAN**  
DATE: 07/12/22

1



**BROCKTREE**  
ARCHITECTURE & ENGINEERING  
ARCHITECTS, ENGINEERS, PLANNERS & DESIGNERS  
1000 N. 10TH ST., SUITE 100  
MIDLAND, TX 79701



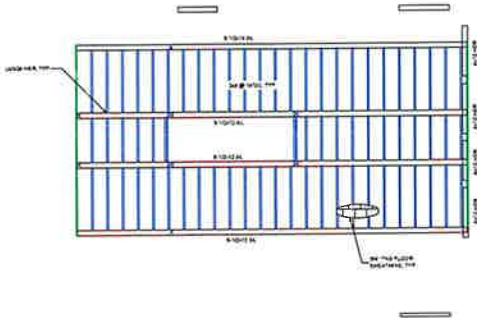
PROJECT:
WINERY BOBEY CHIRIAK HUNY KODIAK, AK 99501
BROCKTREE # 20047-1
<b>S-2</b> 1ST FLOOR FRAMING
REVIEW DATE BY
PROJECT SHEET # 8 of 13





**FLOOR FRAMING PLAN NOTES:**

1. STRUCTURAL LAYOUT NOTES, DESIGN DETAILS, REVISIONS PER 5.
2. VERIFY ALL DIMENSIONS AND ELEVATIONS WITH ARCHITECTURAL DRAWINGS.
3. FLOOR FRAMING PLAN HAS STRUCTURAL LAYOUT. NOTES: DIMENSIONS TO BE GIVEN FOR MAJORS TO FRAMING WITH 1/2" (OR 1/4" MAX) @ 4" OC, 40 PINS (300) AND @ 12" OC FILL AND 1/2" (OR 1/4" MAX) LIP SHOOTING WITH AND EXISTING CONCRETE/PERFECTURE TO SUPPORTS AND STRIPS FROM END JOINTS. ALIGN LIP SIZE WITH EXISTING EXISTANT JOINTS.
4. ALL STUDS, CHAINS, AND PINS SHALL BE PER MECHANICAL, PLUMBING, ELECTRICAL, AND/OR SPRINKLER DRAWINGS.
5. ALL WOOD STUDS TO CONCRETE, MASONRY, OR OTHER TYPE OF FLOOR OR WALL SHALL BE PROPERLY TREATED.
6. ALL WOOD STUDS NOT 1/2" (OR 1/4" MAX) @ 4" OC SHALL BE 1/2" (OR 1/4" MAX) @ 4" OC.
7. STUDS AND JOINT FRAMES FROM JOINTS SHALL BE 1/2" (OR 1/4" MAX) @ 4" OC. STUDS SHALL BE 1/2" (OR 1/4" MAX) @ 4" OC.
8. PROVIDE FULL WEIGHT SLOTTING ON DOUBLE STUDS UNDER ALL SPEAR WALLS AND BEARING WALLS AT SPEAR WALL WALLS. (SPEAR WALLS) AND OVER SPEAR WALL FOOTINGS JOINTS SHALL BE ALIGNED.
9. ALL JOINTS TO BE SOLID DIMENSIONAL LINES OF 1/2" (OR 1/4" MAX).
10. PROVIDE DOUBLE STUDS AROUND ALL FLOOR AND ROOF JOINTS GREATER THAN 24" ON ONE SIDE.



**2ND FLOOR FRAMING PLAN**  
SCALE: 1/8" = 1'-0"

1



**BROCKTREE**  
ARCHITECTURE & ENGINEERING  
ARCHITECTS AND ENGINEERS REGISTERED IN THE STATE OF MISSISSIPPI  
MEMBER: AIA, ASCE, ASPE, IIDA, NAE, NSPE, NYSPE, P.E.

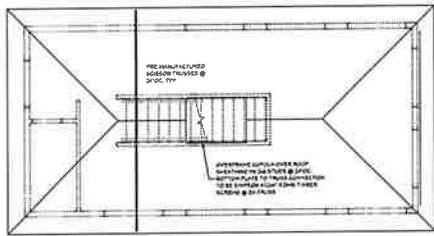


PROJECT:
WINERY SHELBY COUNTY, MISSISSIPPI HODDICK, MS 39615
BROCKTREE # 2008-1-1
<b>S-5</b> 2ND FLOOR FRAMING
REVIEW
SPW SIL/03/14
PROJECT SHEET #: <b>10 of 13</b>



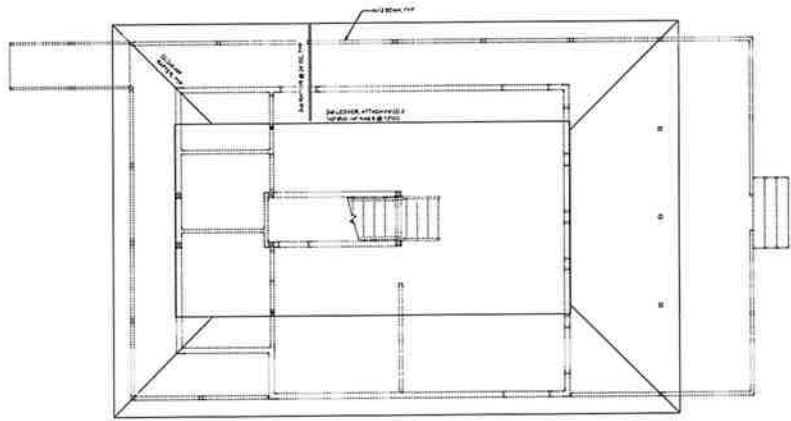
**ROOF FRAMING PLAN NOTES:**

1. STRUCTURAL GENERAL NOTES, SUCH CERTAIN, AMENDMENTS PER S-1.
2. VERIFY ALL DIMENSIONS AND ELEVATIONS WITH ARCHITECTURAL DRAWINGS.
3. ROOF SHEATHING (1/2" TYP) IS TO BE NAIL TO ROOF FRAMING WITH 8 D13 1/2" NAILS @ 6" OC @ PANEL EDGES AND @ 12" OC FIELDS. GAF SHEATHING WITH FACE GRAIN (LONG DIRECTION) PERPENDICULAR TO SUPPORTS AND CHANGING PANEL END JOINTS. ALLOW 1/8" SPACE BETWEEN PANEL ENDS AND EDGES.
4. HEADERS SHOWN BUT NOT SPECIFIED ARE TO BE #4 L3 MEMBERS IN WY (1) BENT STUD.
5. BEAMS ARE FULLY FRAMED WITH JOISTS 2" ON CENTER, OR ON FRAMES AT 24" INDICATING THAT DROPPED BEAM FRAMING IS REQUIRED. PROVIDE ALL CLIP EACH SIDE OF FLUSH BEAMS THAT BEAR ON DOUBLE TOP PLATE.
6. PROVIDE 1" MIN HEIGHT SLOPED BRACING OR DOUBLE JOISTS UNDER ALL SHEAR WALLS.
7. ALL WALLS FULLY SUPPORTING HER MASSIVE AND GABLE TRUSSES TO BE CONNECTED TO FOUNDATION.
8. PROVIDE LAMPSON 0.133" DIA TRUSS SCREWS AT EA TRUSS.



**UPPER ROOF FRAMING PLAN**

2



**LOWER ROOF FRAMING PLAN**

1



**BROCKTREE**  
ARCHITECTURE & ENGINEERING  
ADDRESS: 11 SANDY BAY DRIVE # 102, BOCA, AL, 36008  
PHONE: (904) 241-1111



PROJECT:  
**WINERY**  
SHEET CHINAUX WINERY  
RODIAK, AL, 36015

BROCKTREE #: 20047-1

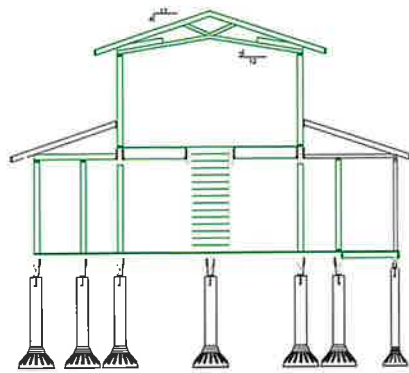
**S-7**  
ROOF FRAMING PLAN

REVIEW  
DATE: 5/12/2024

PROJECT SHEET #: 12 of 13



**BROCKTREE**  
ARCHITECTURE & ENGINEERING  
ADDRESS: 100 SANDY CREEK RD. #100, KODIAK, AK 99581  
PHONE: 907.556.1100  
WWW.BROCKTREEAK.COM



**TYPICAL CROSS SECTION**  
Scale: 1/8"=1'-0"

1

PROJECT:
WINERY 30657 CHINIAK HWY KODIAK, AK 99515
BROCKTREE P. 2004-7-2
<b>S-8</b> STRUCTURAL DETAILS
REVIEW: - 1 PW 5/12/2014
PROJECT SHEET #: <b>13 of 13</b>



# Friends by the Ocean Winery Security Plan



**Contact Information**

Brenda Friend  
admin@friendsbytheocean.com  
(907) 539-1978  
www.friendsbytheocean.com  
Chiniak, Alaska 99615



# Friends By The Ocean LLC Winery Security Plan

## 1. Introduction

Friends By The Ocean LLC is dedicated to creating a safe and secure environment for our customers, staff, and assets. This security plan outlines the measures and protocols we will implement to ensure the safety of our operations and compliance with all regulatory requirements for obtaining an alcohol license.

## 2. Security Personnel

### 2.1 Staffing

- We will employ a professional security team that includes:
  - One full-time security manager responsible for overseeing all security operations.
  - Two part-time security officers during regular business hours.
  - Additional security personnel for special events and peak seasons.

### 2.2 Training

- All security personnel will undergo comprehensive training, including:
  - Basic security and surveillance techniques.
  - Conflict resolution and de-escalation methods.
  - Emergency response procedures, including fire and medical emergencies.
  - Alcohol service regulations and compliance training.

## 3. Surveillance and Monitoring

### 3.1 Monitoring System

- A state-of-the-art monitoring system will be installed, covering:
  - Entrances and exits.
  - All consumption areas.
  - Storage areas for alcohol.
  - Exterior premises.

### 3.2 Monitoring

- Footage will be monitored in real-time by security staff.
- Recordings will be stored for a minimum of 30 days for review in case of incidents.

## 4. Access Control

### 4.1 Entry Points

- All entry points will be controlled and monitored, including:
  - Secure access doors with keyed entry for employees.
  - Guest entrances monitored by security personnel during operating hours.

### 4.2 ID Checks

- Customers will be required to show valid ID before being served alcohol.
- Staff will be trained to recognize and handle fake IDs.

## 5. Alcohol Storage and Handling

### 5.1 Secure Storage

- Alcohol will be stored in a locked, secure area accessible only to authorized personnel.
- Inventory will be regularly audited to prevent theft and ensure accurate record-keeping.

### 5.2 Handling Procedures

- Alcohol will be handled following strict protocols to prevent unauthorized access or tampering.
- Employees will be trained in proper handling and storage practices.

## **6. Emergency Response Plan**

### **6.1 Fire Safety**

- Smoke detectors and fire extinguishers will be installed throughout the premises.
- Staff will be trained in evacuation procedures.

### **6.2 Medical Emergencies**

- First aid kits will be available at strategic locations.

### **6.3 Incident Reporting**

- All incidents, including security breaches and accidents, will be documented and reported to the security manager immediately.

## **7. Crowd Management**

### **7.1 Event Security**

- For special events, additional security personnel will be hired to manage larger crowds.

### **7.2 Customer Conduct**

- Clear guidelines on customer behavior will be displayed, and disruptive individuals will be dealt with promptly and professionally.

## **8. Regulatory Compliance**

### **8.1 Adherence to Laws**

- Friends By The Ocean LLC will comply with all local, state, and federal regulations regarding alcohol service and security.

## **9. Community Relations**

### **9.1 Transparency**

- An open line of communication will be maintained with local authorities, and any incidents will be promptly reported to the appropriate agencies.

## **10. Conclusion**

The security plan for Friends By The Ocean LLC winery is designed to create a secure environment that prioritizes the safety of our customers, staff, and assets. Through rigorous training, comprehensive surveillance, strict access control, and adherence to regulatory requirements, we aim to ensure a safe and enjoyable experience for all. This plan will be reviewed and updated regularly to adapt to any emerging security challenges and ensure continued compliance with all relevant laws and regulations.



## Alaska Alcoholic Beverage Control Board Manufacturer Sampling Endorsement Application

The new endorsement application form is required to apply for an endorsement to support your underlying license or pending license application. Applicants should review and become familiar per AS 04.09.050, 04.09.400 and 3 AAC 305.330. This form must be completed and submitted along with all other required forms and documents before any endorsement application will be considered complete and placed in the queue for our licensing examiner to review. **In addition to the biennial fees, a \$25 Endorsement Application fee is required.**

### Section 1 – Establishment and Contact Information

Licensee:	Friends by the Ocean, LLC	License #:	04.09.030	
License Type:	Winery Manufacturer	Doing Business As:	Friends by the Ocean, LLC	
Licensee Mailing Address:	37961 Chiniak Highway, Kodiak, Alaska 99615			
Full Premises Address:	37961 Chiniak Highway			
City:	Kodiak	State:	AK	ZIP: 99615
Local Governing Body:	Kodiak	Email:	brenda@friendcontractors.com	

### Section 2 – Endorsement Requested

<b>Manufacturer Sampling Endorsement</b>	<p><b>AS 04.09.410.</b> A manufacturer sampling endorsement authorizes the holder of a brewery manufacturer license, winery manufacturer license, or distillery manufacturer license to offer for consumption on the licensed premises at no charge a small sample of an alcoholic beverage produced by the manufacturer.</p> <p>The biennial fee for a manufacturer sampling endorsement is \$200.</p>	Check Here 
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The below touches on many requirements, etc. within the endorsement.

- A person serving a sample of an alcoholic beverage under this section must have a current alcohol server education card issued under AS 04.21.025(c).
- Only the license holder or an agent or employee of the license holder may serve a sample.
- A person who offers a sample of an alcoholic beverage for consumption on the licensed premises of a brewery, winery, or distillery without an endorsement under this section commits the offense of unendorsed sampling.

### Section 3 – Areas Covered by Endorsement

Does the endorsement apply to your entire licensed premises as approved by the ABC Board?    Yes     No

Does the requested endorsement expand your currently licensed premises?    Yes     No

- If No, attach the approved diagram, no larger than 8 1/2" x 11" of the layout, and identify the portions of the premises covered by various requested endorsements. You must use a solid, contiguous colored line in any color other than red to outline the outer perimeter of the area of the premises covered by the requested endorsement(s).
- If endorsements are overlapping, provide a conspicuous means to distinguish each endorsement from the other (e.g., keyed map with varying colors for each requested endorsement).
- Your drawing MUST include:
  - Dimensions in feet **not** square feet of all exterior walls and major interior walls (we do not accept diagrams drawn to scale)
  - Include cross-streets





## Alaska Alcoholic Beverage Control Board Manufacturer Sampling Endorsement Application

- A north arrow, and any significant geographical features. Points of reference, such as a compass showing North.
- All entrances, exits, walls, bars, and fixtures
- If your premises includes multiple floors, please include a separate diagram of each floor. You must identify the stairs between each floor, and each hallway/corridor that leads to each set of stairs.
- **Any endorsement applications that include outdoor space** are required to submit a security plan that includes information about the barriers, practices, and personnel that are to be used to ensure that alcohol is not introduced or removed from the permitted premises and to prevent the access of alcohol by a minor during the permitted event. A security plan may be requested for other proposed locations on a case-by-case basis.

### Section 4 – Attestations

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application

initial

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3AAC 305.340.

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence of other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license, and or endorsement. I further understand that this is a Class A misdemeanor under AS 11.56.210 to falsify an application and commit the crime of unsworn falsification.

Brenda Sue Friend, Member of  
Friends by the Ocean, LLC  
Printed name of licensee

Signature of licensee

8/10/2024  
Date

